

Member Responsibility Opportunities:

Title, number of coordinators/helpers and responsibilities are listed below:

Homeschool Support (oversight provided by ERCHA Chairman)

Library Team

Coordinator (1), Helpers (2)

Responsibilities:

Maintain check-out/-in records

Highlight resources in newsletters or at meetings

National Geographic Bee Team

Coordinator (1), Helpers (2)

Responsibilities:

Register for and plan a National Geographic Bee

Coordinator will communicate with ERCHA Chair about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

History or Science Themed Project Fair Team

Coordinator (1), Helpers (3)

Responsibilities:

Plan a history or science themed project fair for the March ERCHA Meeting

Coordinator will communicate with ERCHA Chair about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Resource Fair Team

Coordinator (1), Helpers (3)

Responsibilities:

Plan a fall resource fair by contacting local music instructors, class vendors, etc for setting up tables at fair

Coordinator will communicate with ERCHA Chair about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Used Curriculum Sale Team

Coordinator (1), Helpers (2)

Responsibilities:

Plan a used curriculum sale

Coordinator will communicate with ERCHA Chair about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Moms' Night Out Team

Coordinator (1/quarter), Helpers (1/quarter)

Responsibilities:

Plan a Mom's Night Out for one or more quarters

Coordinator will communicate with ERCHA Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Moms' Tea Team

Coordinator (1), Helpers (4)

Responsibilities:

Plan a Moms' Tea

Coordinator will communicate with ERCHA Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Picnic Team

Coordinator (1), Helpers (4)

Responsibilities:

Plan a May or August picnic for ERCHA families

Coordinator will communicate with ERCHA Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Meetings (oversight provided by ERCHA Co-Chairman)

May Membership Meeting Facility Team 2011

Coordinator (1) and Helpers (3)

Responsibilities:

Set-up for dinner/meeting

Serve as Meeting Greeter

Clean up after meeting

Bring 2 dozen cookies or brownies for dessert

Coordinator will communicate with ERCHA Co-Chair about set up and clean up requirements

If you wish this to be your Membership Participation Responsibility, please contact co-chair@ercha.com ASAP.

May Membership Meeting Facility Team 2012

Coordinator (1) and Helpers (3)

Responsibilities:

Set-up for dinner/meeting

Serve as Meeting Greeter

Clean up after meeting

Bring 2 dozen cookies or brownies for dessert

Coordinator will communicate with ERCHA Co-Chair about set up and clean up requirements

September, January, March Meeting Facility Team

Coordinator (1) and Helpers (3)

Responsibilities:

Set up for each of the three meetings

Serve as Meeting Greeter for each of the three meetings

Clean up after each of the three meetings

Coordinator will communicate with ERCHA Co-Chair about set up and clean up requirements

September, January, March Meeting Snack Team

Coordinator (1) and Helpers (2)

Responsibilities:

Set up a snack table for after meeting fellowship

Bring snacks to each of the three meetings

Clean up snack table after each of the three meetings

Field Trips (oversight provided by Field Trip Chairman)

Field Trip Team

Responsibilities:

Plan a field trip or reserve seats at a play/performance for one of the following seasons or months using Field Trip Planning Guide and Worksheet:

Note: There may be two field trips per month if there are enough volunteers

Summer (2 coordinators, 1 for each field trip)

September (2 coordinators, 1 for each field trip)

October (2 coordinators, 1 for each field trip)

November (2 coordinators, 1 for each field trip)

December (2 coordinators, 1 for each field trip)

January (2 coordinators, 1 for each field trip)

February (2 coordinators, 1 for each field trip)

March (2 coordinators, 1 for each field trip)

April (2 coordinators, 1 for each field trip)

May (2 coordinators, 1 for each field trip)

Communicate with Field Trip Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Educational Activities (oversight provided by Educational Activities Chairman)

Tuesday Co-op Team

Instructor (up to 27) and Helper (up to 27) per semester (one instructor and one helper/class)

Nursery (1-3) and Helper (1-3)

Pre-school (1-3) and Helper (1-3)

Responsibilities:

Commit to teach at Tuesday Clubs for a period of 7-10 weeks (fall, winter or both)

Communicate with Educational Activities Chairman about course content, fees, and planning

Social Activities (oversight provided by Social Activities Chairman)

Bowling Team

Coordinator (1), Helper (1)

Responsibilities:

Plan quarterly or monthly bowling outings

Schedule with bowling alley and confirm dates and cost

Coordinator will communicate with Social Activities Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Ice Skating Team

Coordinator (1), Helper (1)

Responsibilities:

Plan quarterly or monthly ice skating outings

Schedule with ice skating rink and confirm dates and cost

Coordinator will communicate with Social Activities Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Hillberg Ski Days Team

Coordinator (1), Helpers (2)

Responsibilities:

Plan 1-3 Hillberg Ski Days

Schedule with Hillberg and confirm dates and cost

Coordinator will communicate with Social Activities Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Park Days Team

Coordinator (1), Helpers (1-3)

Responsibilities:

Plan regular park days (weekly or bi-weekly) for summer months at area park or parks

Coordinator will communicate with Social Activities Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Social Dance Club Team

Coordinator (1), Helper (1)

Responsibilities:

Plan series of social dancing classes (square, ballroom, swing, etc) for families

Coordinator will communicate with Social Activities Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Summer Hike Team

Coordinator (1), Helpers (1-3)

Responsibilities:

Plan regular family hikes (weekly or bi-weekly) for summer month

Coordinator will communicate with Social Activities Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com

Social Activities (continued)

Quarterly Service Project Team

Coordinator (1), Helpers (1-2)

Responsibilities:

Plan quarterly family service projects

Coordinator will communicate with Social Activities Chairman about dates and planning

Team member will advertise to ERCHA members via announcements sent to communications@ercha.com